

IASP Secretaries Conference 2024

Virtual
March 8, 2024

Agenda

- 9:00 Welcome - IASP Associate Executive Director, Tim McRoberts
- 9:10 First General Session
“Legal Updates & Q & A”
-Seamus Boyce, Attorney, Kroger Gardis & Regas, LLP
- 10:10 Break
- 10:15 Second General Session
“The Value of a Secretary”
-Steve Baker, Principal, Bluffton High School
- 11:15 Break
- 11:20 Third General Session
“The Importance of the Secretary/Administrator Relationship”
-Amy Boone, Principal, Southport High School
-Eric Woodke, Assistant Principal, Southport High School
-Alicia Tasker, Administrative Assistant to the Principal & Office Manager, Southport High School
- 12:20 Closing
-Secretary of the Year Awards
-Drawings for Prizes
-Grand Drawing (43” LCD TV)
-Evaluations